भा.क.नि.
CCI

भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LTD.
भारत सरकार का उपक्रम वस्त्र मंत्रालय के अंतर्गत
(A Government of India Undertaking, Ministry of Textiles)

सूचना का अधिकार

निगमित पहचान संख्या :U51490MH1970GOI1
शाखा कार्यालय: कमरा संख्या 30, हैंडलूम मार्केटिंग कॉम्पलेक्स, जनपथ नई दिल्ली -110001
Branch Office : Room no.30, 3rd floor Handloom Marketing Complex, Janpath, New Delhi-110001
दूरभाष /PHONE:27579217
E-mail: newdelhi@cotcorp.com **Web site:** http://www.cotcorp.org.in,

No. CCI/New Delhi/Civil & Allied works /2024-25 Date: 13.03.2025

निविदा सुचना

भारतीय कपास निगम लिमिटेड , शाखा कार्यालय नई दिल्ली अपने **कार्यालय** तीसरा तला, राजीव गाँधी हस्तशिल्प भवन, बाबा खड़क सिंह मार्ग, नई दिल्ली -110001 में स्थित के लिए आंतरिक साज-सज्जा और अन्य संबद्ध विविध कार्य कराने हेतु प्रतिष्ठित और अनुभवी एजेंसियों /फर्म /व्यक्तियों से दो बोलियों प्रणाली में मोहरबंद निविदा आमंत्रित करता है |

क्र. सं.	कार्य का ब्यौरा	रिक्त टेंडर दस्तावेज मुल्य रू.	बयाना राशी रूपये	कार्य आदेश जारी करने के बाद कार्य पूरा करने की तारिख
I	**तीसरा तल, राजीव गाँधी हस्तशिल्प भवन, बाबा खड़क सिंह मार्ग, नई दिल्ली -110001** (दिल्ली) में स्थित के लिए आंतरिक साज-सज्जा और अन्य संबद्ध विविध कार्य कराने संबंधित ।	विना मुल्य	30,000/-	21 days

1. इछुक एजेंसी/ कंपनी लोकेशन भारतीय कपास निगम लिमिटेड, **कमरा संख्या 30, हैंडलूम मार्केटिंग कॉम्पलेक्स, जनपथ नई दिल्ली -110001** में सोमवार से शुक्रवार कार्यालय समय में सुबह 10 बजे से शाम 5.30 बजे के बीच दि. **13.03.2025 से 26.03.2025** तक निगम के कार्यालय से सुचना देकर देख सकते है । कार्या. दुरध्वनी क्र. 011-23323620/8610352089.
2. निविदा के विस्तृत नियम एवं शर्तों के साथ एजेंसी / कंपनी अपना प्रस्ताव भारतीय कपास निगम लिमिटेड् के पक्ष मे किसी भी अनुसुचित बैंको में से तैयार बयाना राशी रूपये 30,000 /- (तीस हजार रुपये केवल) का डिमांड ड्राफ्ट/ पे-आर्डर /बैंकर चेक अथवा NEFT/RTGS ऑन लाइन द्वारा नीचे लिखे बैंक विवरण के अनुसार भुगतान कर सकते है तथा उसके भुगतान का विवरण जैसे UTR, बैंक का नाम तथा तिथि का उल्लेख टेन्डर फार्म में अवश्य करे ।

Account Name	The Cotton Corporation of India Ltd. ,	Account No.	06230500000335
Bank Name	Bank of Baroda , K G Marg Branch New Delhi	IFSC Code	BARB0CURZON

3. अपेक्षित बिना बयाना राशी के साथ आपका प्रस्ताव स्वीकृत नही किया जायेगा । एमएसई रजिस्टर्ड पार्टियों को (self-attested) certificate की कॉपी लगाने पर टेंडर में भाग लेने के लिए बयाना राशि जमा करने की छूट दी जायेगी, परंतु अगर काम दिया जाता है, तो ईएमडी राशि जमा कराना होगा ।
4. पूर्व बोली बैठक दि. **20.03.2025** अपराह्न 2:30 बजे भारतीय कपास निगम लिमिटेड, **कमरा संख्या 30, हैंडलूम मार्केटिंग कॉम्पलेक्स, जनपथ नई दिल्ली -110001** मे होगी ।
5. इछुक एजेंसी/ कंपनी अपनी मोहरबंद निविदा सुबह 11:00 बजे दि. **27.03.2025** को या इसके पूर्व निगम पर रखी गई निविदा पेटी (टेंडर बॉक्स) भारतीय कपास निगम लिमिटेड, **कमरा संख्या 30, हैंडलूम मार्केटिंग कॉम्पलेक्स, जनपथ नई दिल्ली -110001** मे डाल सकते है ।
6. मोहरबंद निविदा निम्मानुसार भेजे :- **(with sign & seal on all pages)**
   लिफाफा "ए "– (तकनिकी बोलि -1 एवं बयाना राशी), लिफाफा "बी "– वित्तीय बोलि -2
   लिफाफा "सी"–लिफाफा "सी " में लिफाफा "ए " और "बी" दोनों होने चाहिए ।
   प्रत्येक लिफाफे पर **"सीसीआई तीसरा तला, राजीव गाँधी हस्तशिल्प भवन, बाबा खड़क सिंह मार्ग, नई दिल्ली -110001 में स्थित के लिए आंतरिक साज-सज्जा और अन्य संबद्ध विविध कार्य "** लिफाफे पर अंकित करे एवं और लिफाफे की बायी तरफ निविदा कर्ता का पूरा पता होना चाहिए ।
7. प्राप्त निविदा उसी दिन दि. **27.03.2025** को सुबह 11:30 बजे **(**Technical bid followed by financial bids of Technically Qualified Bids) उपस्थित निविदा प्रतिनिधी के समक्ष खोले जायेंगे ।

निगम कोई निविदा स्वीकर या अस्वीकार (सभी निविदा अस्वीकार) करने का अपना अधिकार आरक्षित रखता है । तथापि निविदाकर्ता निगम से उनके निविदा की अस्वीकृत करने का कारण पुछ सकता है। **सहायक प्रबंधक (विपणन)**

भारतीय कपास निगम लिमिटेड

THE COTTON CORPORATION OF INDIA LTD.

भारत सरकार का उपक्रम वस्त्र मंत्रालय के अंतर्गत

(A Government of India Undertaking, Ministry of Textiles)

निगमित पहचान संख्या :U51490MH1970GOI1

शाखा कार्यालय: कमरा संख्या 30, हैंडलूम मार्केटिंग कॉम्पलेक्स, जनपथ नई दिल्ली -110001

Branch Office : Room no.30, 3rd floor Handloom Marketing Complex, Janpath, New Delhi-110001

दूरभाष् /PHONE:27579217

E-mail: newdelhi@cotcorp.com **Web site:** http://www.cotcorp.org.in,

No. CCI/New Delhi/Civil & Allied works /2024-25 Date: 13.03.2025

TENDER NOTICE

The Cotton Corporation of India Limited, BO New Delhi invites sealed tenders in two bid system from eligible & experienced agencies/firms for **Interior and other allied works at CCI office New Delhi**

Sr. No	Particulars of the work	Blank Tender docs. Cost in Rs.	E M D in Rs.	Date of completion of work after issue of work order
I	**Interior and other allied works at CCI office New Delhi 3rd floor of Rajiv Gandhi Handicraft Bhawan , BKS marg, New Delhi-110001**	NIL	30,000/	21 Days

1. Interested party may visit the location during all office working days i.e. Monday to Friday between 10:00 a.m to 5:30 p.m **13.03.2025** to **26.03.2025** by intimation to The Cotton Corporation of India Ltd. , Room no.30, 3rd floor Handloom Marketing Complex, Janpath, New Delhi-110001 contact No. 011-23323620**.**
2. Earnest Money Deposit (EMD) amounting to Rs. 30,000 /- (Rupees Thirty Thousand only) in the form of Crossed Demand Draft/Pay Order/Banker's Cheque drawn on any of the scheduled Banks in favour of THE COTTON CORPORATION OF INDIA LTD., payable at New Delhi must accompany the tender or payment shall be made through NEFT/RTGS online as per the bank details mentioned below and the details of payment like UTR, Bank name and date must be mentioned in the tender form.

Account Name	The Cotton Corporation of India Ltd. ,	Account No.	06230500000335
Bank Name	Bank of Baroda , K.G. Marg, New Delhi	IFSC Code	BARB0CURZON

3. Any Tender not accompanied by the requisite Earnest Money, shall be summarily rejected. MSE's registered firms shall enclose self-attested copy of registration for exemption of EMD for participating in tender, however, if work is allotted, then EMD has to be deposited.
4. **Pre Bid Meeting will be held on 20.03.2025 at 2:30 p.m venue at Room no.30, 3rd floor Handloom Marketing Complex, Janpath, New Delhi-110001**
5. **The interested agency/Firm may submit their sealed tenders in the Tender Box situated at Room no.30, 3rd floor Handloom Marketing Complex, Janpath, New Delhi-110001 up to 11:00 a.m on or before 27.03.2025.**
6. Sealed Tender documents may be submitted as under **(with sign & seal on all pages)**
   Envelope A– (**Technical bid-I with all enclosures and EMD),** Envelope B – (**Financial bid-II)**
   Envelope C: Envelope "C" should contain both Envelope "A" & Envelope "B"
   Each envelope be subscribed as **interior and other allied works at CCI office New Delhi .",** and should bear the full address of tenderer at left side bottom of the envelope.
7. Tenders shall be opened on the same day i.e. on **27.03.2025 at 11.30 a.m (**Technical bid followed by financial bids of Technically Qualified Bids) in the presence of tenderers who may wish to remain present.
   Corporation reserves its right to accept or reject any tender (s). However, tenderer may seek the reasons for rejection of their tender from the Corporation.

भारतीय कपास निगम लिमिटेड

THE COTTON CORPORATION OF INDIA LTD.

भारत सरकार का उपक्रम वस्त्र मंत्रालय के अंतर्गत

(A Government of India Undertaking, Affiliated Ministry of Textiles)

निगमित पहचान संख्या :U51490MH1970GOI1

प्रशासकीय एवं पंजीकृत कार्यालय : कपास भवन , प्लॉट न.3ए, सेक्टर न.10, सी बी डी बेलापुर , नवी मुंबई-400 614

Admn & Registered Office : Kapas Bhavan , Plot No. 3A, Sector- 10, CBD Belapur, Navi Mumbai -400 614

दूरभाष् /PHONE:27579217ग्राम/GRAM:COTCORPINDफैक्स/FAX 022)27576030-9219-6069

E-mail: newdelhi@cotcorp.com **Web site:** http://www.cotcorp.org.in, http://www.ministryoftextiles.gov.in

TENDER DOCUMENT FOR

Interior and other allied works at CCI office New Delhi

TECHNICAL BID- I

INDEX

SR. NO.	PARTICULARS	PAGE NO.
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Date: _____

To,
The Cotton Corporation of India Ltd.,
Room no.30, 3rd floor Handloom Marketing Complex,
Janpath, New Delhi-110001

Sir,

Sub: **Submission of tender for "interior and other allied works at CCI office New Delhi " and DECLARATION**

A	I/We have read and understood all the terms & conditions of the tender and other instructions and hereby undertake to abide by them.		
B	I/We am/are submitting requisite Earnest money Deposit (E.M.D) of Rs. 30,000/- make the payment through NEFT/Online vide UTR No._____ dated. _____Name of Bank _____ **OR**		
C	I/We am/are submitting requisite Earnest money Deposit (E.M.D) of Rs. 30,000/- make the payment through NEFT/Online vide UTR No._____ dated. _____Name of Bank _____Name of Branch_____ **OR**		
D	I / We being Micro & Small Enterprise (MSE) registered firm have enclosed self-attested copy of MSE certificate for getting Exemption from EMD while participating in the tender process.	**Please mark (√)**	
		Yes	No
E	I/We have hereby declared that tender documents have been downloaded from CCI website www.cotcorp.org.in and it is submitted in original without any alterations/ Modifications/deletions/additions. I/we are enclosing tender documents cost of **NIL** filled and signed the tender documents and the same are enclosed here with.		
	Signature and seal of tenderer_____ Name_____ Capacity /authority to sign_____ Full Address_____		

TERMS AND CONDITIONS:

1. Party/ tenderer shall visit the site located at **3rd floor of Rajiv Gandhi Handicraft Bhawan , BKS marg, New Delhi-110001** before giving its bids, to avoid any confusion.

2. The offer shall remain valid for a period of **90** days from the last date of submission of tenders.

3. Evaluation of technical Bid-I shall be as per elegibility criteria and finacial Bid-II of the tenderer shall be opened only if it qualifies the **Technical Bid-I** .

4. Earnest Money deposit amounting to **Rs.30,000/-** (Rupees **THIRTY THOUSAND ONLY**) in the form of Crossed Demand Draft/Pay Order/ NEFT drawn on any scheduled Banks in favour of The Cotton Corporation of India Ltd., payable at Delhi must be accompany the **Technical Bid-I.**

5. **EMD Exemption :** Vendors registered under 'Micro & Small Enterprises Act' (MSE) are exempted from submission of EMD. Exempted bidders should provide a valid certificate issued by any approved body of 'Ministry of Micro, Small & Medium Enterprises' (MSME) such as 'National Small Industries Corporation' (NSIC) for EMD exemption. However, if work is allotted, then EMD has to be deposited.

6. If the tenderer neglects or refuses to carry out the awarded work for their rates quoted after submission of their tender to comply with the above conditions or any of them , the EMD/Security Deposit already paid shall be forfeited and that the Party may be blacklisted/debarred by the Corporation. This is applicable in case of the Party surrenders it self/ himself from their rates quoted and not ready to execute even if fit for award of work by the corporation or back out from the work by keeping it incomplete.

7. The successful tenderer shall have to make payment of 10 % value of the work order towards security deposit. 50 % of the security deposit inclusive of EMD shall be made within 5 working days from the date of work order and balance 50 % shall be recovered from the Bill of the tenderer, as per actual total value of work done amount, which shall be kept as mentioned in clause no. 8 and 9.

8. The defect liability period of 12 months shall be from the date of completion of works as certified by the Engineer in- Charge. The security deposit of 10 % of the total value of work done during this work will be withheld with the corporation till the satisfactorily completion of defect liability period. However no interest will be paid on EMD/Security Deposit.

9. If the defect arising during the defect liability period is not rectified by the party on time or is not found satisfactory, in both these cases the security deposit shall be forfeited by the Corporation and work shall be carried out by other party along with this the existing party can also be debarred/blacklist by the corporation, if it fails to perform satisfactorily during defect liability period.

10. All the approved rates shall be inclusive of all material, labour, transportation, scaffolding etc. complete. The quoted rate shall be in Indian currency i.e. in Rupees. Bidders are required to quote prices individually both in figures as well as in words for each item in the Bills of Quantities and Sub Head totals in the Summary Sheet and Form of Tender. The amount of each item should be worked out and the requisite total given. Special care shall be taken to write rates in figures as well as in words, and the amounts in figures only in such a way that interpolation is not possible. The total amount shall be written both in figures as well as in words.

11. The Corporation shall release 50% Security Advance payment against material brought at site, on submission of bills/purchase invoices made by the company. Material should stack in proper place and shall remain in the custody of the Contractor at his risk and full and final payment shall be release after the satisfactory completion of work and submission of bill, record of measurement of work done and recorded in measurement book duly signed by Engineer In-charge and Contractor and also Engineer In charge the same will be recommended for release of payments within 15 days by the Corporation.

12. The tenderer shall have to complete work as per technical specifications should be completed within **21 days** from the date of issue of order. If work is not completed within stipulated period then penalty @ rate of 0.5 % will be imposed on per week calculated on per day basis delay subject to a maximum of 10% of total amount of the total work done value.

13. Extension of time for completion of work shall not be granted except for natural calamities and other unseen reasons. However, the contractor shall take proper approval from the Engineer In-Charge in writing.

14. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any Tenderer stipulates any condition of his own, such conditional tender is liable to be rejected.

15. Only substantially responsive Bids will be checked by the Owner for any arithmetic errors. Errors will be corrected by the Owner as follows :

    i. In case of lump-sum bid, if there is any discrepancy between the offer quoted in figures and in words, the lower of the two will be treated as the offer.
    ii. In case of item rate bid, if there is any discrepancy between the rates in figures and in words, the rate in words will govern and where there is discrepancy between the unit rate and the line item total, resulting from multiplying unit rate by the quantity, the unit rate as quoted will govern.
    iii. If there is any arithmetical error in totaling of individual items, the correct total shall be computed by the Owner and the same shall govern.

16. No escalation clause shall be considered for any rise in material, labour or other inputs etc. etc. Similarly, no extra unit rate shall be considered in case of **increase** or **decrease** in quantity of individual items. The party shall have to

complete the same with in the accepted rates.

17. For any damage or injury to any third party or labour is the sole responsibility of the contractor and the Corporation is not responsible for any payment of compensation. The contractor is fully responsible of all such risks and compensation.

18. The electricity and water will be given free of cost to the contractor from the available source. In case it is not available then the contractor shall have to make their own arrangement for the same to avoid the delay in completion of work.

19. The entire set of Tender paper Form issued to the Tenderer should be submitted fully and also signed on each and every page together with initials & STAMP of the Authorized Signatory on every page. Initial /signature will indicate the acceptance of the tender papers by the Tenderer.

20. The Tenderer shall maintain all necessary and relevant records of material brought inside the premises, its consumption and balance on daily basis in the stock register. All these materials and stock register shall be made available for inspection to Engineer-in Charge as when demanded

21. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any Tenderer stipulates any condition of his own, such conditional tender is liable to be rejected.

22. Contractor should depute a qualified supervisor dedicated for this work, who will monitor and coordinate work from contractor's side and interact with the Engineer in-charge, responsible for supervision of work, on regular basis.

23. In case of any dispute or difference arising out of or in relation to this work, same shall be governed by The Arbitration & Conciliation Act 1996. An Arbitrator (other than an employee of the Corporation) to be appointed by the Competent Authority of The Cotton Corporation of India Ltd., whose decision shall be final and binding upon the parties.

24. The legal jurisdiction for the purposes of this sale shall always be at New Delhi.

25. Corporation reserves its right to accept or reject any tender (s). However, tenderer may seek the reasons for rejection of their tender from the Corporation.

Signature and seal of tenderer_____

Name_____

Capacity /authority to sign_____

Full Address_____

THE COTTON CORPORATION OF INDIA LTD
BRANCH OFFICE: NEW DELHI

SCOPE OF WORK

The scope of this tender covers the furnishing of all materials, equipment, plant, labour scaffolding company applicator, transport, tools and services for the **interior and other allied works at CCI office New Delhi** situated at **3rd floor of Rajiv Gandhi Handicraft Bhawan , BKS marg, New Delhi-110001**.

1. The quantum of work involved is given in the bill of quantities, however it shall be clearly understood that the quantities are only approximate and meant for the purpose of tender comparison only and no claim whatsoever, will be entertained by the OWNER if the actual quantities of work differ from those indicated in the schedule or if any items of work are deleted from the schedule either partly or wholly, nor shall any claim be put forward by the contractor on grounds of overheads and or loss of anticipated profit etc.

2. The item rates quoted in the bill of quantity should also remain valid for a 25% (Quantum of work) Plus or minus variation in the quantity of work awarded and plus or minus 10% of total contracted value.

3. The work should be carried as per approved scope of work listed in the Bill of Quantity''. Should there be any circumstances warranting change in the scope of work, then same should be effected only after prior written approval of the Competent Authority.

4. The work involve in the scope of work that clearing and cleaning of debris, vegetative growth of the flat and its nearby area, disposal from the premises and dumping at appropriate dumping place etc. complete.

5. All work shall be carried out in accordance with the technical requirement of this work specification, relevant Indian Standard Specifications/Manufacturer's Specifications and or as directed by the Engineer-in-charge.

Signature and seal of tenderer_____

Name_____

Capacity /authority to sign_____

Full Address_____

SELF DECLARATION FORM

(This form shall be duly filled-up and signed by the bidder on their Letter Head & submitted along with the original copy of the Bid.)

Tender Notice No: ----------

To,
The Cotton Corporation of India Limited,
Room no.30, 3rd floor Handloom Marketing Complex,
Janpath, New Delhi-110001

Sir/ Madam,

1. I / we, the undersigned do hereby declare that, declare that my/our firm/company M/s…….. is not blacklisted/delisted or debarred or on Holiday list with any company of Private/Public Ltd. Or Government Company/Govt. deptt. From participating in the tender as on date.
2. I / we have never ever been blacklisted and / or there were no debarring actions against us for any default in the performance of the contract entrusted to us in any other essential commodity during last three years, not involved in any illegal activity and/or not charge sheeted for any criminal act of theft etc.
3. In the event of any such information pertaining to the aforesaid matter found at any given point of time either during the course of the contract or at the bidding stage, my bid/contract shall be liable for truncation / cancellation / termination without any notice at the sole discretion of the corporation

Place
Date-

Yours faithfully,

Signature of the Tenderer with seal

7.
8.

Technical Eligibility Criteria for Tenderers:

1. Name of the firms:	M/s. _____ Official Address: _____ _____ City: -_____ PIN: - _____ Tel.No. _____ ____ (O) _____(R) Mobile No. _____ Email. _____
2. EMD of Rs. 30,000 /- **a) Earnest Money Deposit Amount & their details:**	Rs. _____ (Rupees _____) Drawn on _____ Vide DD/PO No. _____ In favour of The Cotton Corporation of India Ltd., New Delhi is enclosed. For NEFT/Online payment bank details mentioned;- UTR No._____, Bank name_____ Amount of Rs. _____& Transaction date: _____
b) Availing exemption of EMD if any enclosed self attested copy of The MSE certificate.	MSE Registration No._____
3. a. PAN under Income tax authority (Govt. of India), **b. GST No.**	**A.** PAN No. ____ _____ **B.** GST No ._____ *(Self-attested Copies must be enclosed)*
4. **The firm should give Self- Certificate that they have not been blacklisted by any Central/State Govt. Agency in past three years.**	Self-certificate Letter No and date. _____ Authorized Name & Signatory _____
5. **Average annual financial turnover during the last three year ending 31st March of the previous financial year (FY 2021-22, 2022-23, 2023-24) should having minimum 30% of estimate cost i.e. Rs.3.35 lacs .The copy of certified certificate from**	

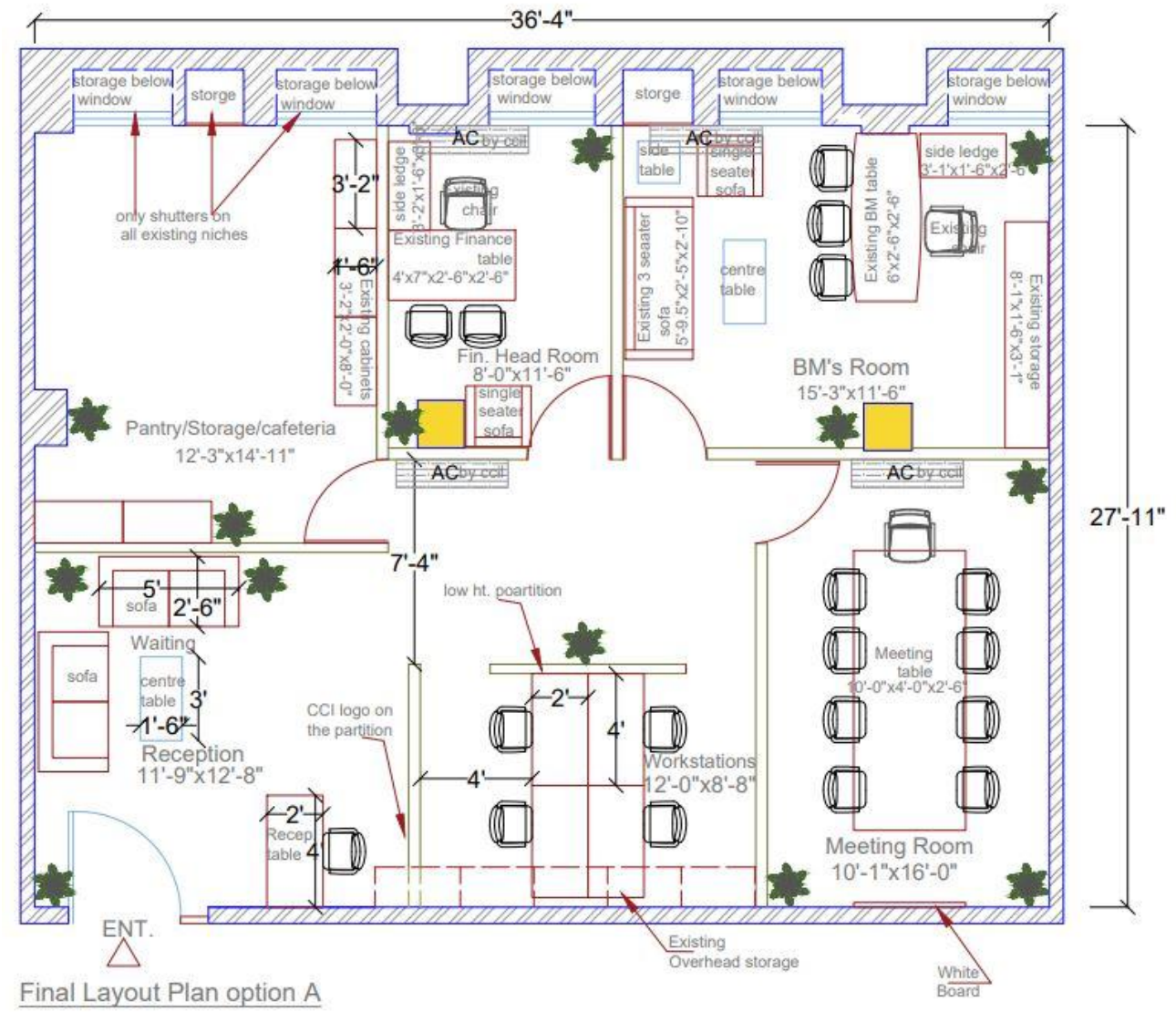
Financial Year	2021-22	2022-23	2023-24
Annual turnover Amount in Rs (Lakhs)			
Annual profit Amount in Rs (Lakhs)			

independent chartered Accountant must be enclosed.	**Annual Average turnover in Rs. (Lakhs)** |
4. The intending Tenderer must have experience of having successfully completed similar nature of works during last Five years ending 31.03.2024, should be either of the following: **a. Three similar completed works costing not less than the amount of equal to Rs.4.46 Lakh each** **OR** **b. Two similar completed works costing not less than the amount of equal to Rs.5.60 Lakh each** **OR** **c. One similar completed works costing not less than the amount of equal to Rs.8.93 Lakh**	**I.** a. Name of the Agency: _____. b. Address of Work & Location :_____ c. Date of award of work: _____. d. Value of Work done: Rs._____. e. Date of completion: _____. **II.** a. Name of the Agency: _____. b. Address of Work & Location :_____ c. Date of award of work: _____. d. Value of Work done: Rs._____. e. Date of completion: _____ **III.** a. Name of the Agency: _____. b. Address of Work & Location :_____ c. Date of award of work: _____. d. Value of Work done: Rs._____. e. Date of completion: _____ _____
(Self-attested Copies of completion certificates of work orders issued by the concerned departments/firms/agency, shall be enclosed)	

Pl. Note :

- **Self-attested copies wherever required, must be enclosed otherwise tenderer shall be deemed not eligible.**
- **The similar works means Civil and allied works.**
- **The Tenderers must submit the self-attested copies of work execution certificates as issued by concerned departments/firms/agencies clearly stating the date of award of work, schedule date of completion, value of contract, name of work, location etc.**

FLOOR PLAN


36'-4"
27'-11"
storage below window
storge
only shutters on all existing niches
AC by coil
side ledge 3'-2"x1'-6"x2'-6"
existing chair
Existing Finance table 4'x7"x2'-6"x2'-6"
3'-2"
1'-6"
Existing cabinets 3'-2"x2'-0"x8'-0"
Fin. Head Room 8'-0"x11'-6"
single seater sofa
Pantry/Storage/cafeteria 12'-3"x14'-11"
side table
Existing 3 seater sofa 5'-9.5"x2'-5"x2'-10"
centre table
Existing BM table 6'x2'-6"x2'-6"
side ledge 3'-1"x1'-6"x2'-6"
Existing storage 8'-1"x1'-6"x3'-1"
BM's Room 15'-3"x11'-6"
7'-4"
low ht. poartition
5' sofa
2'-6"
Waiting
sofa
centre table
3'
1'-6"
Reception 11'-9"x12'-8"
CCI logo on the partition
2'
4'
4'
Workstations 12'-0"x8'-8"
Meeting table 10'-0"x4'-0"x2'-6"
2'
Recep. table
4'
Meeting Room 10'-1"x16'-0"
ENT.
Existing Overhead storage
White Board
Final Layout Plan option A

CHECK LIST OF SELF ATTESTED DOCUMENTS

Please make tick (√) Mark

1. a. Blank tender document collect from office	Yes	No
b. Tender document down loaded from web site	Yes	No
1. a. Earnest Money Deposit Amount of Rs.30,000 /- in favour of The Cotton Corporation of India Ltd., Mumbai is enclosed. **OR** NEFT/ Online payment bank details are encl.	Yes	No
b. Availing exemption of EMD Exemption ,if any enclosed self attested copy of the MSE certificate.	Yes	No
3. Registration of various authorities and their Nos.	Yes	No
a. PAN under Income tax authority (Govt. of India)		
b. GST	Yes	No
4. Average annual financial turnover during the last three year ending 31st March of the previous financial year (FY 2021-22, 2022-23 and 2023-24) should having minimum 30% of estimate cost i.e. Rs. 3.35 lacs .The copy of certified certificate from independent chartered Accountant must be enclosed.	Yes	No
5. The firm should give Self- Certificate that they have not been blacklisted by any Central/State Govt. Agency in past 03 years	Yes	No
6. Copies of completion certificates of issued work orders to be attached.	Yes	No
a. Three similar completed works costing not less than the amount of equal to Rs.4.46 Lakh each	Yes	No
OR	Yes	No
b. Two similar completed works costing not less than the amount of equal to Rs. 5.60 Lakh each		
OR	Yes	No
c. One similar completed works costing not less than the amount of equal to Rs. 8.93 Lakh.		
7. Signed copy of Drawing Sketch	Yes	No

Signature and seal of

Tenderer

Name

Capacity /authority to sign

Full address:

भा.क.नि.
CCI

भारतीय कपास निगम लिमिटेड

THE COTTON CORPORATION OF INDIA LTD.

भारत सरकार का उपक्रम वस्त्र मंत्रालय के अंतर्गत

(A Government of India Undertaking, Ministry of Textiles)

सूचना का अधिकार

निगमित पहचान संख्या :U51490MH1970GOI1

प्रशासकीय एवं पंजीकृत कार्यालय : कपास भवन , प्लॉट न.3ए, सेक्टर न.10, सी बी डी बेलापुर , नवी मुंबई-400 614

Admn & Registered Office : Kapas Bhavan , Plot No. 3A, Sector- 10, CBD Belapur, Navi Mumbai -400 614

दूरभाष् /PHONE:27579217ग्राम/GRAM:COTCORPINDफैक्स/FAX(022)27576030-9219-6069

E-mail: newdelhi@cotcorp.com Web site: http://www.cotcorp.org.in, http://www.ministryoftextiles.gov.in

TENDER DOCUMENT FOR

interior and other allied works at CCI office New Delhi

FINANCIAL BID- II

INDEX

Sr.No.	Particulars	Page No.
1	BILL OF QUANTITY	1-3

भा.क.नि.
CCI

भारतीय कपास निगम लिमिटेड

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भारत सरकार का उपक्रम वस्त्र मंत्रालय के अंतर्गत

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दूरभाष् /PHONE:27579217ग्राम/GRAM: COTCORP INDफैक्स/FAX 02227576030-9219-6069

E-mail: newdelhi@cotcorp.com **Web site:** http://www.cotcorp.org.in, http://www.ministryoftextiles.gov.in

No. CCI/New Delhi/Civil & Allied works /2024-25 Date:

FINANCIAL BID-II

To,
The Cotton Corporation of India Limited,
Room no.30, 3rd floor Handloom Marketing Complex,
Janpath, New Delhi-110001
Sir,

I/we submitting our offer for the said work as below.

BILL OF QUANTITY

NAME OF THE WORKS : for interior and other allied works at CCI office New Delhi

Sr. No.	Particulars	Unit	Qty	Unit rate in Rs. (Exclusive of GST)		Amount Rs.
I	II	III	IV	V	VI	VII
				in Fig	In words	
1.	**Full Height Partly Glazed Partition;** - Providing & fixing 2" thk . Aluminum (Make– Hindalco/ Jindal/ Omalco / Indian Aluminum Co.) full height partly glazed partition upto false ceiling for the area. However the partition shall have 50 mm. x 50 mm.18 g. Alu. Verticals at 4'-0" c/c of full ht. and horizontals shall have 50 mm. x 50 mm.18 g. at Partition shall be solid upto 4'-0" ht. Above 4'- 0" ht. 6 mm. thk. clear glass shall be fixed up to false ceiling. Glass shall be fixed to the partition With 1/2" x 1/2" screw less flap channel on all four sides. Partition shall have horizontals of Partitions (Solid) shall also be provided with 1" high and 18mm. thk. Pre-laminated Particle board (Laminated from both sides) rough ground shall be provided and fixed at the bottom to adjust the level and to seal the gap. All Aluminum Sections shall be finished with heavy duty powder coated with approved texture finish & the thk. Powder coating shall be 50 microns and also all vertical aluminum sections are to be fitted to the height of the slab to provide strength to the entire partly glazed partition. All the edges of glass shall be polished & covered with Neoprine rubber beading on all	Sq.Ft.	1050			

	four sides. Pre-laminated panel shall be provided with EPDM Gaskets sufficient for sound insulation etc. completed as direction by Engineer in-charge.					
2.	**Aluminum Partly Glazed Door with Pre-Laminated factory made ply :** Providing & fixing 2" thk. Partly glazed floor spring door of size 3'-3" x 7'-O"ht. Door shall be made of 50 mm. x 50 mm. 18g. Aluminum hollow pipe framing on all sides. Door shall be made solid (Pre-Laminated factory made Ply from both sides laminated) up to 4'-0" ht. FFI and above 6mm. thk. clear glass shall be fixed with 1/2" x '1/2" screw less flap channel with Neoprine rubber beading on all four sides. However 50 mm. x 25mm.-18-g Alu. Pipe shall be provided extra at 3'-9-1/2"ht.. However the door shall be provided with a floor spring,& approved. Hafele make locking system & a pair of handle. Door shall be provided with 1" x 1" 18g. Alu. angle finished with powder coating to the Alu. pipe door frame to prevent the gap. EPDM Gaskets shall also be provided. All fittings used shall be of Hafele make imported except door closer. Main Alu. Framing of the door shall be filled with C.P. Teak wood. All Aluminum Sections shall be finished with heavy duty powder coated with approved texture finish & the thk. Powder coating shall be 50 microns. and also all vertical aluminum sections are to be fitted to the height of the slab to provide strength to the entire solid partition for partition below glass , refer item of glazed partition for details and etc. completed as direction by Engineer in-charge.	Nos.	04			
3.	**Interior Painting Work :-** Providing and applying two or more coats of high quality Luxury interior grade acrylic emulsion paint of Asian Paints (Royale Luxury) / Dulux (Velvet touch) or equivalent make and shade as per manufacturer's specifications to the interior surfaces of walls, beams, columns, ceilings etc. with two or more coats of requisite primer and Finishing smoothly, including scaffolding, etc. complete as directed by the Engineer In-charge. The scope of work involved the surface shall be prepared properly and shall be leveled by the required POP putty/lombby with two or more coats etc. and finish the putty surface with papering after adequate drying at all levels and before applying the two or more coats of primer there after two or more coats of interior emulsion paint . The cost include costs for disposing of the debris, curing, scaffolding, cost of all materials , labour charges etc. complete as directed by the Engineer In-charge .	Sq.Ft.	1650			
4.	**Providing and Fixing Modular workstations-**					

	Supply , Installation and Commissioning of Linear Work Station Size (1200X600X750 mm) , 45 mm Aluminum Extruded Panel Based Partition having combination of Fabric Pin Up Board & Laminated Writing Marker (Can be Customized without extra cost) with 25 mm Thick table top with 2mm edge bending tape . 45 mm Aluminum frame with 12mm Frost Glass partition, CPU Trolley with locking arrangement & Key Board Tray, Drawer Unit (400X450X720) (2 D+1F) All the board, fitting and hardware should be from ACTION TESA, HETTICH, or equivalent.	Nos.	04			
5.	Providing & fixing 3 AC HDF Wooden Flooring-Engineered wood 8mm thk. Of action tessa, Lamiwood, greenply DE floors or its equivalent with skirting, profiles etc.	Sq.Ft.	1450			
6.	Providing & Fixing of Conference Table size of 3000x1200x750. Specification: made 25mm Prelam Partical Board Top and Under Structure. Top to Have 2mm Edge banding and rest all will be in 1mm EB. Wire management Provision with Flapper Box , and switch socket.	Sq.Ft.	40			
7.	Providing Reception table size of 2'x4' as per enclosed layout plan Made by 18mm thick PLPB, a mobile Drawer pedestal with a drawer & a storage cabinet, a keyboard tray fixed with necessary hardware's. All the board from ACTION TESA, fitting and hardware should be EBCO, or equivalent.	No.	01			
8.	Dismantling & Repair of the civil works for storage inbuilt under windows, walls etc. Cleaning the storage from in and outside, clearing debris etc. Existing wooden paneling repairs or as per condition if needed Providing and fixing new material to make it functional. Wooden Shutters to be made for the inbuilt storages.	Sq.Ft.	450			
9.	Cutting and making good Existing wooden cabinets (8'-0" ht.) as per the existing site requirement.	Nos.	05			
10	Installation testing and commissioning of Electrical point work on each table which includes 6 module switch plate(6Amp- 2 switch & 2 socket) make anchor roma/ panta, crabtree or its equivalent .	Nos.	10			
11.	Providing 2 Seater sofa - Two Seater Sofa with Armrest, under structure made out of wooden and PU foam with Leatherite/Fabric Upholstery supported on SS leg. (Size- 5'-0"x2'-6"x3'-0")	Nos.	02			
12.	Providing and supplying center table - Under structure in SS 304 ,Frame with 8mm Toughened Glass Top. (Size- 3'-0"x1'-6"x1'-6")	No.	01			

13.	Repair Grid Ceiling Changing with new Tile for all damaged and weared 2' x 2' tiles + Grid Pieces.	LS	LS			
14.	Repairing all Wooden Shutter of Over Head (cutting all four sides to make all shutter uni dimension.	Sq.Ft.	75			
15.	Providing and Fixing 1mm thk Laminate in over head storage @16 Sft / over head x 5 nos	Sq.Ft.	80			

Rupees._____)

Terms & Conditions:

1. The unit rate shall be exclusive of applicable GST as applicable and inclusive of all materials, labours, tool equipment, Scaffolding, etc. complete.
2. L-1 shall be decided on net value basis.
3. The work shall be completed within 21 days from the date of issue of work order. In case the work is not completed within schedule time period, a penalty as per clause no.12 of terms and conditions of technical Bid will be levied.
4. The payment shall be released as per clause no.11 in Terms and condition of Tender.
5. The defect liability period of 12 months shall be from the date of completion of works as certified by the Engineer In Charge. The security deposit of 10 % of the total value of work done during this work will be released after satisfactorily completion of defect liability period

I /We hereby agree to execute the work on the rates as mentioned above by me/us in the Bill of quantity complying with the tender Terms and conditions of contract of the corporation.

Signature and seal of Tenderer
Name
Capacity /authority to sign
Full address: